

## SUMMER COURSE 2019

Please answer each question clearly and completely and enclose a copy of your passport or Identity card

### PERSONAL INFORMATION

First name (s) .....

Last name (family name) .....

Gender :  Male  Female Nationality .....

Native language ..... Date of Birth (dd/mm/yy) ..... / ..... / .....

Size (1 T-shirt offered) :  S  M  L  XL  XXL

#### PASSPORT NUMBER

.....

#### YOUR EXPERIENCE

Job title/position .....

Previous experience in the field :  Yes  No

### CORRESPONDENCE ADDRESS

Street and Number .....

.....

City ..... State .....

Postal/Zip Code ..... Country .....

Daytime Phone\* : + ( ..... ) .....

Evening Phone\* : + ( ..... ) .....

Cell phone\* : + ( ..... ) .....

\*Please include country code

Personal Email ..... @ .....

### BILLING ADDRESS If different from correspondence address

Street and Number .....

.....

City ..... State .....

Postal/Zip Code ..... Country .....

### CHOOSE YOUR TRAINING · 1 or 2 week

**Option 1** 2 week : From July 8<sup>th</sup> to July 19<sup>th</sup>, 2019  
[ 1 week Bakery course / 1 week Pastry course ]

**Option 2A** 1 week Bakery course : From July 8<sup>th</sup> to July 12<sup>th</sup>, 2019

**Option 2B** 1 week Pastry Course : From July 15<sup>th</sup> to July 19<sup>th</sup>, 2019

I certify that this information is true and correct to the best of my knowledge

Date ..... / ..... / .....

Signature required

Send to :  
**international@inbp.com**

OR

**INBP**

**International Relations**  
150, boulevard de l'Europe  
B.P. 1032 - 76171 Rouen cedex 1  
FRANCE

### COURSE INFORMATION

#### DATES

From July 8<sup>th</sup> to July 19<sup>th</sup>, 2019

#### LOCATION

**French National Baking  
and Pastry Institute**  
150 Boulevard de l'Europe  
BP 1032  
76171 ROUEN Cedex 1  
FRANCE

#### DURATION

1 or 2 week from Monday to Friday,  
5 or 10 days

#### LANGUAGE

English

### COURSE FEES

> 1 WEEK · 35 H

(1 300 € HT) VAT 20% - 1 560 € VAT included

> 2 WEEK · 70 H

(2 250 € HT) VAT 20% - 2 700 € VAT included

> Including recipe book in English and lunches  
from Monday to Friday.

> All other expenses are paid directly by the  
Client : transport, accommodation, meals...

# TERMS AND CONDITIONS FOR THE SUMMER COURSE

## GENERAL CLAUSE

Enrolment in the Summer Course implies that the client accepts the present Terms and Conditions without exception, and commits to respect the Internal Rules of the Institute INBP, available upon request.

## APPLICATION

The client must complete the application form and sign the agreement accepting the Terms and Conditions of the Summer Course, and return it together with a copy of valid passport (or Identity Card for UE residents), **before May 15<sup>th</sup>, 2019** -> **By email to : international@inbp.com**

## CONDITIONS

The Summer Course is open to all English-speaking adults (+18) from motivated amateurs to professionals.  
All participants have to bring appropriate clothing and shoes (contact us for details).

**Option 1** The client signs for the **two-week Summer Course** (one week bakery course and one week pastry course, from July 8<sup>th</sup> to July 19<sup>th</sup>, 2019): by signing the application form, the client commits himself/herself to taking part in the Summer Course if it is maintained, even if one week of the Summer Course is cancelled.

**Option 2A and 2B** The client signs for a **one-week Summer Course**, either in bakery or in pastry (bakery from July 8<sup>th</sup> to July 12<sup>th</sup>, 2019 **or** pastry from July 15<sup>th</sup> to July 19<sup>th</sup>, 2019): by signing the application form, the client commits himself/herself to taking part in the one-week bakery or the one-week pastry Summer Course he/she registered to, if it is maintained.

The maximum number of participants is 14 per week. The minimum number of participants required for the Summer Course to take place is 10 per week: **INBP will inform the client on May 16<sup>th</sup>, 2019 by email if the Summer Course is maintained** and if so which option of the Summer Course 1, 2A or 2B is maintained.

Payment of the maintained selected option has to be made directly upon the receipt of the email from INBP confirming which option of the Summer Course is maintained (May 16<sup>th</sup>, 2019).

Payment must be made in Euros only (bank fees carried by the client), by international bank transfer (please indicate your family name and purpose : Summer Course option 1, 2A or 2B). Fees include French VAT. By signing the application form, the client confirms that his/her payment is not subject to any withholding taxes. The client has to notify INBP of the payment by sending a proof of the bank transfer as soon as made.

Participation of the client to the selected option of the Summer Course will only be confirmed if full payment of the selected option of the Summer Course is on the INBP bank account **before May 30<sup>th</sup>, 2019**. As there are a limited number of places (14 per week), applications will be dealt with on a first pay first serve basis.

If the client does not fulfil the above conditions, INBP reserves the right to refuse his/her admittance.

## CLIENT CANCELLATION

If the option of the Summer Course selected by the client is maintained and the client cancels, for any reason, following cancellation fees apply:

- From the return of the signed application form to May 15<sup>th</sup>, 2019 : 300€ as administrative fees.

- From May 15<sup>th</sup> to May 30<sup>th</sup>, 2019: 30% of the total amount of the course.

- After May 31<sup>st</sup>, 2019: 100% of the total amount of the course.

Cancellation will only be accepted in written form.

## INBP CANCELLATION

In the event of "Force majeure - Case of absolute necessity", or of the INBP Chef's absolute impossibility to lead the Summer Course, or of a late cancellation of a participant leading to an insufficient number of participants, INBP reserves the right to cancel the Summer Course prior to the course beginning.

The client will be notified by email if his/her selected option of the Summer Course is cancelled, and INBP will reimburse the full amount paid by the client on the INBP bank account. INBP will not reimburse any other costs or expenses (airplane ticket, accommodation, etc.). It is recommended to take all the necessary measures (cancellation insurance).

## RESPONSABILITY AND OBLIGATORY INSURANCE

The client is solely responsible for any physical and/or material damages he/she may cause during the activities of the Summer Course at INBP. Therefore, it is the client's responsibility to make sure that he/she is covered by his/her personal or professional insurance during the Summer Course. INBP cannot be held responsible for any loss or damage to personal belongings.

The client understands that the Summer Course includes activities that use professional bakery and/or pastry equipment (kneading machines, knives...) and agrees not to make any claim, suit or demand against INBP and its employees for any injury or damage incurred as a result of his/her participation in the course. It is the client's responsibility to inform INBP about any allergies he/she may have, before registering to the Summer Course (contact us for details).

## VISA AND OTHER DOCUMENTS REQUIREMENTS

The client must be in possession of all the necessary authorizations for the duration of the Summer Course upon arrival in France, and is solely responsible for obtaining them in due time. If a visa or other documents are required for his/her stay in France but denied or not obtained in due time, INBP will apply the same refund policy as specified in "CLIENT CANCELLATION".

## PERSONAL INFORMATION

In accordance with French Law n°78-17 of January 6<sup>th</sup>, 1978, and General Data Protection Regulation (RGPD) relative to data processing and freedom, the information requested from the client is strictly necessary for the processing and the conclusion of the commercial contract, solely dedicated to the use by INBP's own departments based 150 Boulevard de l'Europe - B.P. 1032 - 76171 Rouen Cedex 1, and retained during five years after the signature. By signing terms and conditions for the Summer Course, the client accepts the treatment of his/her personal data. This consent can be withdrawn at any time. Each client has also right of access, opposition, rectification, erasure, limitation to this information, upon request in writing. The client can also prevent the communication of this information to any third party by making a request to INBP in same conditions. If necessary, all questions can be asked to our data protection officer (dpo@inbp.com) and complaints made near by National Commission for Informatics and Liberties (CNIL).

## COPYRIGHT

INBP holds all intellectual property rights and copyright on all data it puts at client's disposal for the Summer Course. The client is informed that any representation or reproduction in whole or in part made without the consent of the author or his successors or assigns is unlawful. The same applies to translation, adaptation or transformation, arrangement or reproduction by any art or process. This remains applicable during and after the Summer Course.

## APPLICABLE LAW - LITIGATION

The present Agreement is entirely and exclusively governed by French law. Any dispute arising out of the present Agreement shall be referred, at the request of the first Party to act, failing an amicable solution, to the Tribunal de Commerce de Rouen.

 I have fully read the INBP Terms and Conditions for the Summer Course and agree

Date ..... / ..... / .....

Signature **required**

